



Admissions to the Barbados Diploma in Insurance

The Secretariat of the Insurance Institute of Barbados is responsible for managing and maintaining the IIB's admissions systems, policies and procedures. The purpose of this policy is to provide prospective students with a guide to admissions and registering for courses.

Entry requirements:

Any of the following are accepted for entry into the BDI Program:

- A. Completion of the Certificate of Proficiency course and any of the following:
- B. Two (2) A' levels (minimum),
- C. Any recognized Insurance professional qualification,
- D. Any degree from an accredited tertiary institution,
- E. Applicants who are 25 years or over with a minimum of 2 years' experience in the insurance industry,
- F. Any other exam which in the opinion of the Insurance Institute of Barbados is of a standard at least equivalent to that of the above.

Registration Process:

- A. An applicant must use the IIB's website to access the Student Portal where they will sign up and/or register as a student. In the portal, they will also register for classes and collect results.
- B. If the employer is paying for the course, the employer must send a confirmation email to studentaffairs@iab-org.com.
- C. All applicants are required to pay a one-time programme, registration fee of **\$50.00** within two business days of registering.
- D. All BDI students enrolled in a course must be a current member of the IIB.
- E. If the student is paying for his/herself, and not paying in full, a 'student payment plan' must be filled out and signed, and all requisite deposits paid.
- F. Provided everything is in order the student will receive an electronic confirmation of enrolment.