

# A guide to THE ORDER of Courses

*How to proceed through your courses*

**PROPERTY 1 MUST BE  
COMPLETED BEFORE  
DOING PROPERTY 2!!**

**LEGAL MUST BE  
COMPLETED BEFORE  
DOING MOTOR AND  
LIABILITY!!**

**ALL COURSES MUST BE  
COMPLETED BEFORE  
DOING CLAIMS!!**

01

## WHEN YOU START:

In **JANUARY:**

Business Communications

In **APRIL** or **SEPTEMBER:**

Certificate of Proficiency

02

## NEXT STEPS AFTER COP:

In **JANUARY:**

Business Communications  
and/or Property 1

03

## NEXT STEPS AFTER COP:

In **APRIL:**

Risk Management and/or  
Principles of Management

04

## NEXT STEPS AFTER COP:

In **SEPTEMBER:**

Legal Principles and/or Economics  
and/or Reinsurance

05

ANY OF THOSE ABOVE NOT  
COMPLETED MUST BE  
COMPLETED WHEN NEXT THEY  
ROLL AROUND